

## **Role Description | Study Abroad Responsible**

<i>Team</i>		Study & Travel Abroad
<i>Accountable to</i>		Study & Travel Abroad Coordinator, Vice President

### *Purpose of the Role*

- Maintaining, moderating and further developing the EFPSA Study Abroad Service

### *Main Responsibilities*

- To effectively promote EFPSA's Study Abroad Service amongst psychology students in Europe
- To facilitate students' postgraduate and undergraduate opportunities by providing them with detailed information and experience stories

### *Tasks*

- Effectively promoting the Study Abroad Service through various channels and mediums
- Maintaining and developing EFPSA's database in order to ensure the provision of accurate information
- Collaborating with the Member Representatives in the collection of various information
- Encouraging students to share their experience stories and effectively collecting and archiving this information
- Maintaining the Study & Travel Abroad Blog
- Contributing to the common projects of the Study & Travel Abroad Team

### *Requirements*

- Project management skills
- Communication skills
- Information literacy

Please note that EFPSA's roles are always being developed, therefore, there may be slight variations to this document since it was produced. If you would like to ask any questions, receive additional insight or state an interest in this position, please contact the current STA Coordinator on [sta@efpsa.org](mailto:sta@efpsa.org).