

**General Assembly**  
**24<sup>th</sup> EFPSA Congress 2010, the Netherlands**



**Place of meeting:** De Berckt 1 5991PD, Baarlo, the Netherlands

**GA Minutes**

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## 1. First session of the General Assembly (Monday, 19th April, 2010)

### *General Information*

The Member Representatives are informed that the Congress and meeting schedule is in the congress folder.

The attendants are informed that the deadline for Executive Board Junior applications is on Tuesday 20<sup>th</sup> April 18:00, and that there is an open doors meeting to find out more about it.

The attendants are informed that there is the opportunity to host the EFPSA Congress in 2012, and the Joint Executive Board and Member Representatives Meeting in 2011. Interested people should approach the Board of Management.

The voting rules for the GA are introduced:

National Organisations have 2 votes, Local Organisations have 1 vote

Every Member Organisation can request a secret vote

Voting cards are distributed to the Member Organisations:

Green Card = in favour, red card = against, yellow card = abstaining

Abstaining votes are counted according to Roberts' Rules of Order (1915).

### *Member Representatives' registration prior to voting.*

All Member Representatives have been registered by Lisa Wagner.

**With representatives from 19 member organisations present (number of votes: 37), the necessary quorum of 2/3 of the 25 member organisations was reached.**

### *Overview and evaluation of the mandate 2009/10*

It was a productive mandate for EFPSA:

EFPSA managed to have new statutes (important changes: definition of psychology student, acquisition rules, and observer organisations).

There was progress in the EFPSA project to be registered: EFPSA will have the possibility to apply for registration in early May 2010.

Trainings were implemented in EFPSA: EFPSA EB and MR now get internal training at EFPSA events. This was tested first at the Joint Executive Board and National Representatives' Meeting in Anamur and well received. The first Senior Training Officer for EFPSA is Daniel Lukas Rau.

Furthermore, there will be a "Train the trainers Summer School" coming up this summer.

The position of the Senior Marketing Officer in the Board of Management was created. The tasks are the development and controlling of a concise marketing and promotion strategy of EFPSA.

The Travel Network was resized and there is now one Travel Network Junior Coordinator under the Activities Office.

The 4<sup>th</sup> EB Report was held in interview form consisting of a conference call over Skype. This new method was well received and more efficient than written reports.

The recruitment process for EFPSA positions was improved: Official application forms were created, and there are job descriptions available now for every position.

EFPSA got a new webpage which is updated on a regular basis. EFPSA got a new forum.

There was an EFPSA newsletter on a regular basis and the April Newsletter Edition is available now.

The concept of the P-team postcard was introduced: A monthly update by the Presidential Team on the webpage to inform about ongoing activities in EFPSA.

EFPSA has now got an official Facebook fan page.

There is now an event calendar where coming events are published. Events can be sent to the Activities Officer to be updated in the event calendar.

Thanks to work also from the previous mandate, EFPSA now has a new poster.

EFPSA sent a Christmas card to all people and organisations associated with EFPSA.

EFPSA started a T-Shirt competition which was to come up with an EFPSA T-Shirt.

There was a reduction from 5 to 3 groups of countries for different congress fees (to the same groups as the membership fees) and EFPSA bought the rights to use the Congress registration system every year.

The Journal of European Psychology Students (JEPS) published its first issue and implemented the Open Journal System (OJS).

The European Summer School 2009 was held in Romania and will be held in Bulgaria 2010.

EFPSA got a first “Friend of EFPSA”: The Finnish Professional Organisation.

EFPSA collected 800 Euros through sponsorship.

The function of the Immediate Past President (IPP) was created to keep contact with the Alumni.

EFPSA has representatives in EFPA Task Forces and Standing Committees: At the beginning of the mandate, there were 2 representatives, now there are 9 out of 10 task forces.

There are 1 membership and 3 observer applications.

For the first time, there were successful Skype meetings for the Member Representatives.

### *Presentation of the Financial Report*

The Member Representatives received the financial report a month before the General Assembly.

#### **Proposal 1.1**

#### **Approve the Financial Report for the mandate 2009/2010**

No request for a secret vote.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

Proposal 1.1 is accepted: The Financial Report is approved.

### *Approving the General Assembly minutes of the Joint EB/NR Meeting 2009*

The Member Representatives received the minutes of the General Assembly at the EB/NR meeting 2009 a month before the General Assembly.

#### **Proposal 2.1**

#### **Approve the GA minutes from EB/NR meeting 2009**

No request for a secret vote.

Voting results:

In favour: 35

Against: 0

Abstaining: 2

Proposal 2.1 is accepted: The GA minutes are approved.

### *Changes in the Domestic Regulations*

At the EFPSA Congress 2009 in Germany, a Statutes Task Force was created to improve the statutes: the amended version was approved March 19<sup>th</sup> 2010. As a follow-up, the Domestic Regulations also had to be changed.

Important changes:

-Adjustments because of statutes changes.

-Introduction of an ethical committee in EFPSA that is composed in the second GA of the congress.

-Clearer job descriptions for EB and BM positions.

-Structural changes in the EB and BM: Travel Network Junior Coordinator under Activities Office, Senior Marketing Officer instead of Communication Officer.

Responsible for the amendment: members of the Statues Task Force (Dominika Szymanska, Lisa Wagner, Nathalie Lam, Aniko Lovik, Andras Csanadi & Aart Franken) and the members of the Board of Management (Priit Tinitis, Dorota Wisniewska, Kosta Bovan, Moritz Jäger, Dominika Szymanska, Mariliin Saar & Lisa Wagner)

### **Proposal 3.1**

#### **Approve the amended version of the Domestic Regulation**

No request for a secret vote.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

**Proposal 3.1 is accepted: The amended version of the Domestic Regulations was approved.**

Proposal 4.1 – 4.4 (Voting on applications for membership and observer status) were moved to the second session of the General Assembly.

#### *Maintaining the Local Organisation status of Leuven (Belgium)*

The Local Organisation status of an organisation has to be voted upon every year in the General Assembly. The Board of Management sees no reason not to approve this status.

The Local Organisation of Leuven has no voting rights in this vote.

### **Proposal 4.5**

#### **Maintain the Local Organisation status of Leuven (Belgium)**

No request for a secret vote. Vedran Lešić is responsible for counting the votes.

Voting results:

In favour: 36

Against: 0

Abstaining: 0

**Proposal 4.5 is accepted: Leuven (Belgium) maintains its Local organisation status.**

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Lunch Break

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**With representatives from 21 member organisations present (number of votes: 41), the necessary quorum of 2/3 of the 25 member organisations was reached.**

*Presentations and votes upon the new Board of Management*

All candidates for Board of Management positions were given 4 minutes to present themselves as well as their vision and plans for the upcoming mandate and there were 2 minutes for the audience to ask questions. All votes were secret votes.

**Presidency (Proposal 5.1)**

Candidates: Nathalie Lam (United Kingdom), Dominika Szymanska (Poland), Dorota Wisniewska (Poland)

Voting results:

Nathalie Lam: 7, Dominika Szymanska: 12, Dorota Wisniewska: 22, Abstaining: 0

*Dorota Wisniewska is the new president of EFPSA.*

**Vice Presidency (Proposal 5.2)**

Candidates: Vedran Lešić (Croatia), Lisa Wagner (Germany), Ivana Dujić (Croatia)

Voting results:

Vedran Lešić: 7, Lisa Wagner: 26, Ivana Dujić: 7, Abstaining: 1

*Lisa Wagner is the new Vice President of EFPSA.*

**Head of Finance (Proposal 5.3)**

Candidates: Laurent Schüpbach (Switzerland)

Voting Results:

Laurent Schüpbach: 40, Abstaining: 1



Laurent Schüpbach is the new Head of Finance of EFPSA.

**Secretary General (Proposal 5.4)**

Candidates: Justin Walker (United Kingdom). Mia Huolman (Finland) withdrew her candidacy.

Voting results:

Justin Walker: 41, Abstaining: 0

Justin Walker is the new Secretary General of EFPSA.

**Senior Marketing Officer (Proposal 5.5)**

Candidates: Moritz Jäger (Switzerland)

Voting Results:

Moritz Jäger: 38

Abstaining: 0, Irregular: 3

Moritz Jäger is the new Senior Marketing Officer of EFPSA.

**Member Representatives' Coordinator (Proposal 5.6)**

Candidates: Doro Katzenberger (Germany)

Voting results:

Doro Katzenberger: 38

Abstaining: 0, Irregular: 3

Doro Katzenberger is the new Member Representatives' Coordinator of EFPSA.

**Senior Activities Officer (Proposal 5.7)**

Candidates: Vedran Lešić

Voting results:

Vedran Lešić: 38

Abstaining: 0, Irregular: 3

Vedran Lešić is the new Senior Activities Officer of EFPSA.

## **2. Second session of the General Assembly (Saturday, 24<sup>th</sup> April, 2010)**

### *Member Representatives' registration prior to voting.*

All Member Representatives have been registered by Vedran Lešić.

**With representatives from 19 member organisations present (number of votes: 37), the necessary quorum of 2/3 of the 25 member organisations was reached.**

### *Applications for membership & observer status*

Representatives of the organisations that applied for membership and observer status were presenting their organisations and their motivation to join EFPSA. The audience had the opportunity to ask questions.

#### **Proposal 1.1**

**Accept AYP (Azerbaijan Young Psychologists) as EFPSA member and Azerbaijan national organisation in EFPSA**

Secret voting was requested.

Voting results:

In favour: 29

Against: 6

Abstaining: 2

**Proposal 1.1 is accepted: AYP is a member of EFPSA.**

#### **Proposal 1.2**

**Accept KOAPS (Kosovar Association of Psychology Students) as EFPSA observer organisation**

No secret voting was requested.

Voting results:

In favour: 35

Against: 0

Abstaining: 2

Proposal 1.2 is accepted: KOAPS is an observer organisation of EFPSA.

### **Proposal 1.3**

**Accept Italian local organisation (Mind in Action, Trieste) as EFPSA observer organisation**

No secret voting was requested.

Voting results:

In favour: 33

Against: 0

Abstaining: 4

Proposal 1.3 is accepted: Mind in Action is an observer organisation of EFPSA.

### **Proposal 1.4**

**Accept PSISAG (PSI Student Affairs Group, Ireland) as EFPSA observer organisation**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

Proposal 1.4 is accepted: PSIGAG is an observer organisation of EFPSA.

### **Proposal 1.5**

**Accept SAŠAP (Slovenská Asociácia Študentov a Absolventov Psychológie, Slovakia) as EFPSA observer organisation**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

Proposal 1.5 is accepted: SAŠAP is an observer organisation of EFPSA.

### *Presentation of the goals for the mandate 2010/2011*

Apply for Youth in Action Grant 4.1 but also taking a strong sponsorship approach through highlighting how this could be used to provide travel support and support various EFPSA events.

Improve the image of EFPSA using a range of marketing strategies and improving communication channels of promotion. The benefits of this are (a) more consistency and (b) to target a wider audience leading to more member and observer organisations.

Train the Trainers (TtT) seminar and implementing a training system in EFPSA – a presentation was given by Daniel Rau (Training Officer) giving more information about the TtT seminar such as how to apply and where to obtain more information.

EFPSA Day – the idea of holding an ‘EFPSA day’ at various local universities within each member and local organisation was presented. The reasons mentioned for this were to make more people experience the EFPSA spirit and support scientific and cultural exchange.

### **What do we want to see in a year?**

2 Congresses in 2012 - two countries applied for the congress. In order to give both countries a chance and to increase the number of students that are able to participate in the events, the BM developed the concept of two congresses each year; one during spring and one in autumn. The BM and EB will have no obligatory duties at the autumn congress, so they can participate in the scientific program as well.

Some of the other goals for the mandate 2010/11 are:

- Grant 4.1 received
- European Summer School
- having 2 issues of JEPS published

- Study Abroad as a well functioning and helpful resource
- Travel Network – well functioning website
- Keeping EFPSA and non –EFPSA people updated through Newsletters and news updates
- Having internal trainings in EFPSA
- Train the Trainer Seminar
- EFPSA Day across Europe

### *Presentation of the budget 2010/2011*

The financial budget was presented by the Head of Finance, Laurent Schüpbach (see Appendix 2).

**NB: The voting upon the approval of the financial budget for 2010–2011 will be done later by e-voting (according to Statutes Art. 37).**

### *Presentation and approval of the Executive Board*

The members of the Executive Board were presented (see Appendix 1).

#### **Proposal 2.1**

**Having more than 5 people from the same country (Germany) in the EB 2010/11 and accept Sarah Muno, Oliver Arnold, Gyde Honnens, Christian Milz & Daniel Rau as Executive Board members for the mandate 2010/2011**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

**Proposal 2.1 is accepted: All seven members from Germany (including two Board of Management members) can join the Executive Board during this mandate (2010/2011)**

#### **Proposal 2.2**

**Accept EFPSA Executive Board for the mandate 2010/2011.**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

Proposal 2.2 is accepted: The Executive Board for mandate 2010/2011, in the formation as described, is approved.

*Ethical committee*

A definition of what is the function of the ethical committee within EFPSA was presented in accordance with the Domestic Regulations Article. 6.2.

The Member Representatives, Board of Management and the Executive Board had previously voted upon who they wanted as their representatives in the Ethical Committee.

**Proposal 3.1**

**Accept Evangelia Kontogianni (Member Representative), Laurent Schüpbach (Board of Management), Maris Vainre (Executive Board) and Priit Tinitis (Immediate Past President) as members of the Ethical Committee.**

No secret voting was requested.

Voting results:

In favour: 35

Against: 0

Abstaining: 2

Proposal 3.1 is accepted: The Ethical Committee, in formation as described above, is accepted for mandate 2010/2011.

*Financial Auditors*

A definition was presented of what is the function of the financial auditors within EFPSA in accordance with the *Statutes Art. 38*

#### **Proposal 4.1**

##### **Accept Priit Tinitis and Kosta Bovan as Financial Auditors for the mandate 2010-11**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 0

**Proposal 4.1 is accepted: The Financial Auditors, in formation as described above, is accepted for mandate 2010/2011.**

#### *Name change and address change for EFPSA's legal registration*

EFPSA is currently legally registered in Liège (Belgium) as a local organisation with international aims. The last entry in the register is from 1989, with the name Fédération européenne des Associations d'Etudiants en Psychologie (F. E. A. E. P.) and the address Rue Frédéric Nyst 20,4020, Liège. For the renewing of the registration, the Board of Management wants to change the name to European Federation of Psychology Students' Associations (EFPSA) and to change the address to Agora Galerie, Grasmart B412 105/18, 1000 Brussels.

#### **Proposal 5.1**

##### **Approve name and address change as described above.**

No secret voting was requested.

Voting results:

In favour: 37

Against: 0

Abstaining: 2

Proposal 5.1 is accepted: The name and address change of EFPSA is accepted.

### *Alumni Proposal*

Presentation of the Alumni project was given by Aart Franken.

The reasons for having an Alumni Group are creating a network, getting Knowledge Transfer and advice and having a stable financial back-up

- 1) Need from the Alumni

### *Outlook for the next meetings*

#### **EB/MR meeting Slovenia 2010**

A presentation was given by the 2010 organisers of the EB/MR meeting.

#### **EFPSA Congress Poland 2011**

A presentation was given by the 2011 Congress organisers.

### *EFPSA Congress 2012*

#### **Candidates for hosting the EFPSA Congress 2012:** Denmark and the United Kingdom (UK)

A presentation was given by both countries as to why the Congress 2012 should be held in their country. Denmark will be applying for the Spring Congress 2012 and UK will be applying for the Autumn Congress 2012.

#### **Proposal 6.1**

**Accept Denmark as organisers of the EFPSA Spring Congress 2012**

#### **Proposal 6.2**

**Accept UK as organisers of the EFPSA Autumn Congress 2012**



There has been no voting upon proposals 6.1 and 6.2 due to questions around the concept of two congresses in one year. The BM will develop this concept and discuss it with the MRs. The MRs will then vote for this proposal by e-voting.

**NB: If you have any questions or concerns about the minutes please send your queries to [secretary@efpsa.org](mailto:secretary@efpsa.org)**

## Appendix 1 – Executive Board of EFPSA for the Mandate 2010/11

### Board of Management

- Dorota Wisniewska (Poland) – *President*
- Lisa Wagner (Germany) – *Vice President*
- Laurent Schüpbach (Switzerland) – *Head of Finance*
- Justin Walker (UK) – *Secretary General*
- Moritz Jäger (Switzerland) – *Senior Marketing Officer*
- Doro Katzenberger (Germany) – *Member Representatives' Coordinator*
- Vedran Lešić (Croatia) – *Senior Activities Officer*

### Activities Office Team

- Karin Koster (The Netherlands) – *Exchanges Coordinator*
- Alisia Muresan (Romania) – *Exchanges team member*
- Ivana Dujić (Croatia) – *Travel Network Coordinator*
- Alexandra Ooms (The Netherlands) – *EFPSA Day Coordinator*
- Ana Milunovic (Serbia) – *EFPSA Day team member*
- Ruta Lasauskaite (Lithuania) – *Registration System team member*

### Country Coach Team

- Lorena Zec (Croatia) – *Country Coach*
- Ingrid van Miert (The Netherlands) – *Country Coach*

### European Summer School Team

- Nathalie Lam (UK) – *Senior Coordinator*
- Dalya Samur (Turkey) – *Junior Coordinator*
- Ana Hartman (Slovenia) – *Team member*

- Ana Georgescu (Romania) – *Team member*
- William Steel (UK) – *Team member*

### **Grants Team**

- Orhan Ferhat Yarar (Turkey) – *Junior Coordinator*
- Christian Milz (Germany) – *Junior Coordinator*
- Anna Ottlakan (Hungary) – *Team member*

### **JEPS Team**

- Maris Vainre (Estonia) – *Senior Coordinator*
- Sarah Muno (Germany) – *Junior Coordinator*
- Oliver Arnold (Germany) – *Junior Coordinator*
- Ivan Flis (Croatia) – *Team member*
- Elena Semenishina (Denmark) – *Team member*
- Balazs Feher (Hungary) – *Team member*

### **Marketing Team**

- Gyde Honnens (Germany) – *Junior Coordinator*
- Kadi Epler (Estonia) – *Junior Coordinator*
- Simona Korsakaite (Lithuania) – *Junior Coordinator*
- Dominika Szymanska (Poland) – *Team member*
- Lorenz Jäger (Switzerland) – *Team member*
- Ingrid Blessom (Norway) – *Team member*

### **Study Abroad Team**

- Jan Kovacic (Slovenia) – *Senior Coordinator*

- Mia Males (Croatia) – *Junior Coordinator*
- Sibel Telli (The Netherlands) – *Team member*

### **Sponsorship Team**

- Julianna Markus (Hungary) – *Senior Coordinator*
- Annique Clopon (UK) – *Junior Coordinator*
- Dovilė Vinkevičiūtė (Lithuania) – *Junior Coordinator*
- Yiorgos Agathokleous (Greece) – *Junior Coordinator*

### **Web Team**

- Povilas Katkevicius (Lithuania) – *Senior Coordinator*
- Dimitris Parperis (Cyprus) – *Junior Coordinator*
- Matea Novosel (Croatia) – *Team member*

### **EFPSA Office**

- Désie van Toor (The Netherlands) – *Secretary*

### **Training Officer**

- Daniel Rau (Germany) – *Training Officer*

## Appendix 2 – EFPSA Budget Plan for the Mandate 2010/11

EFPSA Budget 2010/2011				
REVENUES	Comments			Euro
<b>Balance from Budget</b>				
<b>2009/2010</b>				<b>5,107.00</b>
<b>Membership fees</b>				
<b>2010/2011</b>	Amount in €	Nr. of Countries	Subtotal 1	
High Category	156.00	10	1,560.00	
Middle Category	108.00	11	1,188.00	
Low Category	72.00	5	360.00	
		<b>Subtotal 1</b>	<b>3,108.00</b>	<b>3,108.00</b>
<b>Unpaid Membership fee</b>				
High Category	218.00	2	436.00	
Middle Category	152.00	2	304.00	
Low Category	100.00	1	100.00	
Other			0.00	
		<b>Subtotal 2</b>	<b>840.00</b>	<b>840.00</b>
<b>EFPA support</b>				<b>1,240.00</b>
<b>Friends of EFPSA</b>				<b>1,000.00</b>
<b>Sponsors</b>				<b>5,000.00</b>
<b>Funds</b>				<b>0.00</b>
<b>Alumni Group</b>				<b>750.00</b>

<b>EXPENDITURES</b>		<b>Comments</b>	<b>Euro</b>
<b>Debtors</b>			<b>675.50</b>
<b>TOTAL REVENUES</b>			<b>17,720.50</b>
<b>Services</b>			
Activities Office	500.00		
CC Team	100.00		
ESS	0.00		
Grants	25.00		
JEPS	40.00		
Sponsorship	20.00		
Study Abroad	0.00		
Travel Network	1,000.00		
Web Team	0.00		
Training team	500.00		
Train the trainers	500.00		
<b>Subtotal</b>	<b>2,685.00</b>		<b>2,685.00</b>
<b>Contributions to events</b>			
EFPSA Annual Congress	200.00		
EB/MR Meeting	400.00		
<b>Subtotal</b>	<b>600.00</b>		<b>600.00</b>
<b>Support</b>			
EB travel support	1,000.00		

BM travel support	1,000.00		
MR travel support	1,000.00		
<b>Subtotal</b>	<b>3000.00</b>		<b>3,000.00</b>
<b>p-team travel support</b>			<b>800.00</b>
<b>EFPSA general promotion</b>			<b>1,800.00</b>
<b>Administrative Expenses</b>			
Website Maintenance	0.00		
Certificates	20.00		
Bank Account	20.00		
Archive	10.00		
Copy/print	100.00		
Phone costs	100.00		
Mail costs	100.00		
Legal Registration	101.16		
<b>Subtotal</b>	<b>451.16</b>		<b>451.16</b>
<b>Obligations</b>			
	Please enter an unforeseen maximum:	2,000.00	
Other expenses / Unforeseen			

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<b>TOTAL REVENUES</b>	<b>17,720.50</b>
<b>TOTAL EXPENDITURES</b>	<b>9,336.16</b>