

Role Description | Social Impact Initiative Coordinator

Team | Social Impact Initiative (SII)
Accountable to | Vice President*

Purpose of the Role

- Leading and supporting the Social Impact Initiative team by overseeing its work and establishing external relations

Main Responsibilities

- To coordinate and oversee the work of the team and provide support to the team members
- To ensure collaboration between the SII team and other teams within EFPSA when necessary
- To establish and maintain collaboration with external organisations

Tasks

- Within the Team
 - Preparing the agenda and leading online meetings twice a month
 - Delegating tasks to the team and overseeing their work
 - Keeping track of the working progress and making sure it is in accordance with the action plan
 - Establishing a good working atmosphere and open communication between the team members
 - Overseeing all the external documentation and making sure it is in accordance with the CVI of EFPSA
- Within EFPSA
 - Contacting other EFPSA teams and collaborating on common projects with them
- External Relations
 - Searching for potential external collaborators, establishing communication with them and maintaining relations with the current collaborators alongside the External Relations Office
 - Representing EFPSA and SII at external events

Requirements

- A strong command of the English language
- Leadership and delegation skills
- Time-management skills
- Presentation skills
- Expressed interest in ongoing issues in society



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Psychology Students' Associations*



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- EFPSA experience, specifically within the Social Impact Initiative, is strongly encouraged, but not essential

Please note that EFPSA's roles are always being developed, therefore, there may be slight variations to this document since it was produced. If you would like to ask any questions, receive additional insight or state an interest in this position, please contact the current Social Impact Initiative Coordinator on socialimpact@efpsa.org.

*Please note this is dependent on voting at the General Assembly at the 30th EFPSA Congress